



Bayshore Beach Club, Inc.

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Builders Checklist for New and Remodel Construction

1. Before going to the county for building and septic permits, it would be advisable to contact Bayshore Beach Club and obtain the latest Building Guidelines (available on the website) for review, as they are periodically updated to encompass newer concepts.
2. Fill out a Construction Approval Request Form and submit two sets of your house blueprint/plot plans with the following would then be submitted to the Planning Committee for their review prior to the start of clearing the lot. These plans need to have the owner's name, mailing address, and phone number, along with the Division, Block and Lot numbers on cover sheet. The street address, if known, would also be helpful.
 - A. We check them for proper setbacks from property lines.
 - B. We check for adequate square footage of livable floor space.
 - C. We check them for the type of exterior and roofing materials used.
 - D. We need to know the colors for the body, trim and roof.
 - E. We check them to make sure the building is within height limits.

If you need a height variance you must apply for one to the committee. Please state your reason for the need. A check for \$200.00 is required with the Height Variance application to cover the costs of mailings and additional administrative time.

- F. We review your average original grade data and use it in conjunction with data supplied in Section D.
 - G. If there is a propane tank, show location and type of enclosure.
 - H. If you have an above ground septic, we need to know your plans to landscape it.
 - I. Indicate any fencing or decking on plans as we need to make sure it meets county setback and height restrictions.
 - J. Remember that a portable toilet is required on site prior to start of construction.
3. After you have your plans approved, going to the county should be a cake walk as we will have helped you make any necessary adjustments beforehand.

Thank you,

Bayshore Planning Committee